

**Table 3.1****Examples of Unethical Behaviour in Business**

<b>Unethical Behaviour</b>	<b>Consequence</b>
<i>Fraud:</i> A method used to deceive someone for personal gain	<ul style="list-style-type: none"> <li>▪ harm to the person who is deceived</li> <li>▪ loss of job and/or jail time</li> </ul>
<i>Forgery:</i> A form of fraud that could involve passing bad cheques by forging someone else's name	<ul style="list-style-type: none"> <li>▪ harm to the people whose signatures are forged or who accept bad cheques</li> <li>▪ loss of job and/or jail time</li> </ul>
<i>Theft:</i> Stealing someone's property	<ul style="list-style-type: none"> <li>▪ harm to the victim</li> <li>▪ loss of job and/or jail time</li> </ul>
<i>Employer Theft:</i> Could involve taking advantage of employees by not paying for overtime worked	<ul style="list-style-type: none"> <li>▪ harm to the employees that could result in people quitting</li> <li>▪ loss of job and/or jail time</li> </ul>
<i>Embezzlement:</i> A form of fraud where a person violates a trust by moving funds into their account instead of the correct account	<ul style="list-style-type: none"> <li>▪ harm to the person or company whose funds are stolen</li> <li>▪ loss of job and/or jail time</li> </ul>
<i>Misuse of Funds:</i> Moving monies from one account to another without permission or direction	<ul style="list-style-type: none"> <li>▪ harm to the person or company whose funds are misused</li> <li>▪ loss of job and/or jail time</li> </ul>
<i>Discrimination:</i> Not hiring a person because of an issue not related to the person's ability to do the job (e.g., race, religion, gender, or disability)	<ul style="list-style-type: none"> <li>▪ harm to company because new employees aren't always the best people for the job</li> <li>▪ loss of job</li> </ul>
<i>Environmental Violations:</i> A company ignoring laws and regulations that involve toxic waste	<ul style="list-style-type: none"> <li>▪ harm to the environment and possibly to people and animals</li> <li>▪ fine and/or decrease in market value of stock</li> </ul>
<i>Concealing Information:</i> Not disclosing data that should be shared, for example, about defective products	<ul style="list-style-type: none"> <li>▪ harm to customers or employees, for example, because of unsafe products or working conditions</li> <li>▪ fine and/or decrease in market value of stock</li> </ul>
<i>Tampering with Records:</i> A form of fraud where records are altered in some way to deceive other persons	<ul style="list-style-type: none"> <li>▪ harm to the people who are being deceived</li> <li>▪ loss of job and/or fine and/or jail time</li> </ul>